

Notice of Meeting



Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 6 April 2017 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman - Councillor Yvonne Constance OBE

Deputy Chairman - District Councillor Nigel Champken-Woods

<i>Councillors:</i>	Kevin Bulmer	Arash Fatemian	Alison Rooke
	Surinder Dhesi	Laura Price	Les Sibley

<i>District Councillors:</i>	Jane Doughty	Andrew McHugh
	Monica Lovatt	Susanna Pressel

<i>Co-optees:</i>	Moira Logie	Dr Keith Ruddle	Mrs A. Wilkinson
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Notes: *Date of next meeting: 22 June 2017*

What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Yvonne Constance OBE Email: yvonne.constance@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read Tel: 07584 909530 Email: Katie.read@oxfordshire.gov.uk
Committee Officer	-	Julie Dean Tel: 07393 001089 Email: julie.dean@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

March 2017

County Hall, New Road, Oxford, OX1 1ND

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About the Oxfordshire Joint Health Overview & Scrutiny Committee

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

About Health Scrutiny

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 5 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 18)

To approve the minutes of the meeting held on 2 February 2017 and the special meeting held on 7 March 2017 (**JHO3**) (*to follow*) and to receive information arising from them.

4. **Speaking to or Petitioning the Committee**
5. **Forward Plan** (Pages 19 - 20)

10:10

A draft Forward Plan is attached at **JHO5** for consideration.

6. **Healthwatch Oxfordshire - Update** (Pages 21 - 26)

10:15

Eddie Duller, OBE, Chairman of Healthwatch Oxfordshire (HWO) and Rosalind Pearce, Executive Director, will update the Committee on the activities of HWO since the last meeting and provide information on key messages from the public in relation to items on the Committee's Forward Plan. The update is attached at **JHO6**.

7. **Quality of Care in Care Homes** (Pages 27 - 34)

10:30

The Committee will scrutinise the quality and availability of care in care homes (**JHO7**). Representatives from the Oxfordshire Clinical Commissioning Group and Oxfordshire County Council will attend to outline local arrangements for monitoring the quality of care provided and the work undertaken with care homes to ensure appropriate clinical and nursing support is available. A copy of the presentation slides is also attached at **JHO7**.

8. Townlands Memorial Hospital (Pages 35 - 40)

11:30

The Committee will scrutinise the development of a new rapid access care unit (RACU) at Townlands Memorial Hospital and review how this is working for patients and healthcare professionals in the area. The update is attached at **JHO8**. Representatives from the Oxford Health Foundation Trust and the Oxfordshire Clinical Commissioning Group will attend.

9. Quality Accounts (Pages 41 - 66)

12:00

Healthcare providers have a statutory duty to send their Quality Accounts to the local Health Scrutiny Committee for comment. Representatives from Oxford University Hospitals NHS Foundation Trust (OUH) and the Oxford Health Foundation Trust (OH) will present an overview of progress against their 2016/17 quality priorities and the emerging quality priorities for 2017/18. The reports are attached at **JHO9**.

A letter outlining the quality principles for South Central Ambulance Service in 2017/18 is also attached at **JHO9** for comment; however, no representatives will be present to answer questions.

In light of the timing of this Committee meeting, full quality account reports are not available at the time of the Agenda publication.

The full reports will be circulated separately to Committee members in the coming weeks and further feedback from the Committee will be collated and sent to providers as HOSC's formal comment on the Quality Accounts.

10. Chairman's Report (Pages 67 - 86)

12:45

The latest Chairman's report is attached at **JHO10**.

11. ITEM FOR INFORMATION ONLY

- The County Council's response to the Big Health & Care Transformation consultation - Phase 1 is attached at **JHO11 (to follow)**.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.